

**MINUTES**

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| <p>President Salisbury called the Regular Meeting of the Unatego Central School District Board of Education to order at 7:13 p.m. in room 93 at the MS/HS.</p>                                                                                                                                                                                                                                                                                                                                                                                                                   | <p>Call to Order</p>               |
| <p>Downey, McDermott, McMichael, O’Hara, Olsen and Salisbury answered roll call.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <p>Roll Call</p>                   |
| <p>Administrative members present: Supt. Dr. David S. Richards, Business Manager Loker and Clerk French.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                    |
| <p>Visitors/Staff: 6</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                    |
| <p>President Salisbury led the Flag Salute.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>Flag Salute</p>                 |
| <p>Motion by Olsen, seconded by McMichael, to approve the Regular Board Meeting Minutes of October 1, 2018 as presented. Yes-6 No-0. Carried.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>10-1-18 Reg<br/>Brd Mtg Min</p> |
| <p>Motion by McMichael, seconded by Olsen, to adopt the Agenda, correction 4.8 s/b 2017-2018, otherwise as presented. Yes-6 No-0. Carried.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                   | <p>Adopt Agenda</p>                |
| <p><u>Public Comment</u> – None.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                    |
| <p><u>Presentations</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                    |
| <p>Auditor’s Report – Chip Clark – D’Arcangelo &amp; Co., LLP</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>Auditor’s<br/>Report</p>        |
| <ul style="list-style-type: none"> <li>• Mr. Clark met with the Audit Committee, Business Manager Loker and Supt. Dr. David S. Richard prior to the Board meeting to go over in detail the 2017-2018 audit report.</li> <li>• Mr. Clark reviewed with the full Board a summary of the audit going over the required communication letter and highlights of the independent audit report.</li> <li>• Also reviewed was the Extraclassroom Activity Fund report.</li> <li>• The Audit Committee recommended that these reports be approved under Administrative Action.</li> </ul> |                                    |
| <p>Business Manager’s Report – P. Loker</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <p>P. Loker</p>                    |
| <ul style="list-style-type: none"> <li>• Reviewed the status of the tax bills not going out on time due to townships in Delaware County.</li> <li>• Delaware County has adopted new regulations in regards to the information to be received by Delaware County Real Property office in a timely manner.</li> </ul>                                                                                                                                                                                                                                                              |                                    |
| <p>Superintendent’s Report – Dr. David S. Richards</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <p>Dr. Richards</p>                |
| <ul style="list-style-type: none"> <li>• Dr. Richards read a statement thanking the Board of Education for the job they do. A certificate was given to each Board member and coffee cup.</li> <li>• Attorneys are working on the transfer of land.</li> <li>• Congratulations to the Girls’ Varsity Soccer Team – they are the MAC League Champions.</li> <li>• Improving communication is one of Dr. Richards goals.</li> </ul>                                                                                                                                                 |                                    |

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| <u>Administrative Action</u>                                                                                                                                                                                                                                                                                     |                                         |
| Policy 6121 (revision) Sexual Harassment in the Workplace – first reading.                                                                                                                                                                                                                                       | Policy 6121                             |
| RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby adopt Policy 7135 Education of Students with Foster Care as presented (second reading).                                                                                                                           | Adoption<br>Policy 7135                 |
| RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby adopt Policy 7222 Diploma or Credential Options for Students with Disabilities as presented (second reading).                                                                                                     | Adoption<br>Policy 7222                 |
| RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby adopt Policy 7554 Student Gender Identity as presented (second reading).                                                                                                                                          | Adoption<br>Policy 7554                 |
| RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer’s Reports for the month of September as presented.                                                                                                                                          | Treasurer’s<br>Report                   |
| RESOLVED; upon the recommendation of the Superintendent of Schools and Audit Committee that this Board does hereby accept the 2017-2018 Financial Audit Report and the 2017-2018 Extraclassroom Audit Report as presented.                                                                                       | Financial Audit<br>Reports              |
| RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Ryan Marszal returning substitute teacher/aide/LTA for the 2018-2019 school year.                                                                                                                         | R. Marszal<br>Sub Teacher,<br>Aide, LTA |
| RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Corbin Henry returning substitute teacher/aide/LTA for the 2018-2019 school year.                                                                                                                         | C. Henry<br>Sub Teacher,<br>Aide, LTA   |
| RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jacqueline Yuzzi returning substitute teacher for the 2018-2019 school year.                                                                                                                              | J. Yuzzi<br>Sub Teacher                 |
| RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Michael Coffin substitute bus aide for the 2018-2019 school year pending fingerprinting and criminal history review as presented.                                                                         | M. Coffin<br>Sub Bus Aide               |
| RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Michael Coffin bus driver pending certification and fingerprinting and criminal history review to a 52-week probationary appointment at a rate of \$14.00 per hr. as presented (tentative date 10/16/18). | M. Coffin<br>Bus Driver                 |
| <u>Public Comment</u>                                                                                                                                                                                                                                                                                            |                                         |
| E. Brown – noted that taxpayers that do not live in either the town of Otego or Unadilla do not received the Unatego newsletters.<br>Mrs. Brown inquired about the schools robo calls. Can anyone request to be on the list or is it only for staff and parents?                                                 |                                         |
| B. Stanton – the Girls’ Varsity Team is seeded no. 2 in the sectional.                                                                                                                                                                                                                                           |                                         |

Round Table Discussion

J. McDermott – there is a new program through the College Board that gives students access to free training for SATs.

B. McMichael – noted that due to new regulations for auditing the Board will need to have new policies put in place to be in compliance.

Motion by Olson, seconded by McMichael, to go into Executive Session at 7:58 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-6 No-0. Carried.

Clerk French left at 7:58 p.m.

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Joan M. French  
District Clerk

Executive Session: 8:00 p.m. – room 93.

Open Session resumed at 8:37 p.m. – room 93.

Motion by McDermott, seconded by McMichael, to adjourn the meeting at 8:38 p.m. Yes-6 No-0. Carried.

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Dr. David S. Richards  
Superintendent of Schools

Executive  
Session

Open Session

Adjournment

